

Camino Woods II Homeowners Association, Inc.

Extract from the **DECLARATIONS OF RESTRICTIONS** Re: Architectural Committee

No building, fence, wall or other structure shall be erected or maintained upon any parcel, nor shall any exterior addition, change or alteration thereof be made, until plans and specifications showing the nature, kind, shape, height, materials location of the same shall have been submitted to and approved in writing by the Association Architectural Committee. The Association Architectural Committee shall be permitted to employ aesthetic values in making its determination.

The Association Architectural Committee shall consist of three members selected by the Board, who shall have the right to change the membership thereof as the Board deems appropriate. Any person desiring approval of any plans or specifications shall submit the same addressed to the Architectural Committee at the Association's office in Boca Raton, Florida, to the attention of a party to be designated by the Board. The Board shall have the right to change the address for submissions to the Architectural Committee by recording an amendment to this instrument among the Public Records of Palm Beach County, Florida. Approval or disapproval by the Architectural Committee shall only be evidenced by a written instrument executed by at least one member of the Committee; provided, however, that should the Committee fail to act upon any submission to it within thirty (30) days from the receipt thereof by the Committee, such inaction shall be deemed approval of the submission. In the event that the Committee disapproves any proposed structure, or exterior change or alteration, the Committee shall state with specificity the reasons for the disapproval.

Architectural Committee Standard Operating Procedure

The Board of Directors will:

1. Select the three members of the Architectural Committee at the Organizational Meeting. (See Article III of the By-Laws.)
2. Notify all homeowners of those members who constitute the Architectural Committee and provide updated information as and when changes are made.
3. List the members of the Architectural Committee on both the clubhouse notice board and the community website.
4. Require all three members of the Architectural Committee to review every request before approval is granted or denied by a simple majority.
5. Reserve the right to take action against a homeowner who makes any change (as described in paragraph one of the above extract) without the approval of the Architectural Committee.
6. Hear an appeal from a homeowner in the event a request is not approved by the Architectural Committee.

The Architectural Committee will:

1. Make available to all homeowners a ***Request for Architectural Committee Review*** form.
2. Acknowledge, in writing, the receipt of that form.
3. Provide a written response within thirty days (30) from the date the request form was received.
4. Ensure that any change requested does not:
 - (a) adversely affect other properties, lots or the common areas of our community,
 - (b) cause an increase in expenditure funded by the monthly maintenance fees,
 - (c) conflict with any of the Association restrictions, by-laws, rules or guidelines.
5. Consult with the chairman of the Irrigation Committee if the plans in any way compromise or require changes to the sprinkler system.
6. Defer any request that affects an area outside the homeowner's lot line (as recorded in the Public Records of Palm Beach County) to the Board of Directors.
7. Turn over to the Association Secretary the original form and all supporting documents, to be and kept as a record of the Association, when the homeowner has been notified of the Architectural Committee's decision. (See Article IV of the By-Laws.)

This procedure was approved by the Board of Directors and recorded in the minutes of the Regular Board Meeting held on Monday, February 13th, 2012.
